

A-Team Developer (SharePoint Genius) Job Spec

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## **Role Summary**

GTconsult is looking for an experienced SharePoint / Office 365 consultant to join as a senior member of our growing development team. This individual should be excited about the Microsoft productivity stack and enjoy creating productivity solutions in SharePoint and the Power Platform.

This person could be based anywhere in South Africa, however as GTconsult has offices in Cape Town and Durban, those locations are preferable. We are looking for an experienced individual as this role is involved in the entire project lifecycle, including speaking to clients, creating specification documents based on client requirements, architecting and building solutions, and will involve much autonomous working. As a senior member of the team, they will mentor junior members, assist with technical issues and handle escalations.

The successful applicant will be someone who has excellent communication skills, both verbally and in writing. They will have a proven background in developing solutions in SharePoint, Power Apps and Power Automate, and be able to articulate how those solutions have benefited the business.

Flexibility, adaptability, and the ability to learn quickly in various technical and creative environments, while delivering quality work by tight deadlines, are key attributes of this individual.

## Key Responsibilities and Accountabilities

- Responsible for ensuring that client expectations and deliverables are met on time and in high quality
- Assist in day to day architecting and solution design
- Act as a technical lead for regional projects and resolve technical issues that may arise during project execution
- Consult with clients to determine Functional and Technical requirements and specifications
- Compile Functional Specifications for all projects within region and ensure that these are discussed with the delivery team prior to development phase of the project
- Compile Technical Specifications for internal use where need or required
- Assist development team in daily tasks and act as the final escalation point for project issues and support tickets within region
- Mentor junior team members on solutions and best practices
- Be proficient in building workflows using Microsoft Flow and SharePoint Designer.

- Be proficient in building custom forms, using Microsoft PowerApps, InfoPath, or custom HTML with lightweight jQuery if needed.
- Build front-end SharePoint solutions using the latest HTML, CSS, and JavaScript frameworks
- Be proficient in configuring SharePoint using OOTB functionality
- Be proficient in building SharePoint page layouts, search configuration, custom web parts, master pages, etc.
- Understand the limitations and best practices of customizing SharePoint
- Be familiar with the limitations of SharePoint Online and SharePoint On-Premise
- Always attend daily standup meetings and raise project issues and concerns with Project Manager
- Assist with client support queries and provide professional feedback to clients when dealing with support requests
- Ensure that daily timesheets are captured
- Complete the necessary training assigned by Manager within the agreed timelines
- In the event of absence ensure that support and project handovers are done in full

## Required Experience / Skills:

- Extensive SharePoint knowledge both on premises and online versions is essential.
- Microsoft teams experience is essential.
- Office 365 / Azure experience is beneficial.
- BS / BA university degree or design diploma a plus but not required.
- Experience in developing websites and/or web applications.
- Minimum of 4 years of web design and development experience with portfolio is required. Solid understanding of navigation and GUI for maximizing usability.
- Front-end and back-end development experience beneficial. More important is the experience of seamless integration of front-to backend functionality.
- Excellent written and oral communication skills.
- Desire and willingness to work in a collaborative, innovative, flexible and team-oriented environment.
- REST API knowledge/integration.
- Experience in creating workflows using SharePoint Designer.
- Ability to understand the limits of out of the box.
- 2+ years' experience in the following technologies:
  - Power Automate (Microsoft Flow)

- PowerApps and building Apps and Forms
- Microsoft Teams
- Must be capable in leading workshops with customers to understand their needs
- Agile/Scrum experience is a plus

## Benefits:

- Medical Aid Hospital plan after one-year service
- Provident Fund after one-year service
- Work from home and flexy hours
- Offices located in Cape Town and Durban fully stocked fridge

Upload CV at https://www.gtconsult.com/careers or email talent@gtconsult.com to apply

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